

# Cringleford CE VA Primary School

*Spring Term 2018-2019*

## *Newsletter 9*

4<sup>th</sup> January 2019

Dear Parents / Carers,

I hope you all had a good Christmas and New Year. All the children seemed to have settled in well after the holiday, although a shorter week to start off with probably helps all of us adjust to school routines. Newsletters are normally sent out fortnightly, but there will also be one sent out next Friday, along with curriculum letters for the spring term from your child's class teacher.

### **Recent events**

- I was delighted that the PTA recently received a cheque from R.C Snelling Charitable Trust for £500 for much needed music resources. I am very grateful to one of our parents, Mrs Bushell, for writing the bid on behalf of the school.
- This term we have welcomed back Mrs Burrett (Reception Dove Class) from maternity leave and two new teachers have also started with us – Miss Woodrow (Year 3 Swift Class) and Mrs Burrows (Reception Dove Class).

### **General reminders**

I know money is a tricky subject to bring up immediately after the Christmas holidays, but I would like to point out that there are a number of outstanding balances on WisePay for dinner money payments. As you can imagine, it is time-consuming for office staff to have to contact parents on a regular basis to remind them to make sure their accounts are in credit. Could you please check your WisePay account and make sure that any outstanding balances are paid up. This applies to dinner money payments as well as those for music lessons and trip contributions. Going forward, it would be very helpful if there is an agreed expectation that no school lunches should be ordered without a WisePay account being in credit and until that is the case those parents should make sure that their child brings a home packed lunch into school. Christmas lunches had to be ordered quite a long way in advance with parents indicating that they would be paying via WisePay, so it is definitely worth checking that these have also been paid for.

As a school we are always keen to promote good attendance. Please remember that a Leave of Absence request form (obtainable from the office) must be completed before the absence has taken place in order for the school to decide if the absence should be recorded as authorised or unauthorised. If insufficient information is provided about an absence, or no form is received, the absence is highly likely to be automatically coded as unauthorised.

Punctuality is also important. Registration takes place just after 8.50 a.m. Children arriving after this time must be signed in at the office.

### **Future diary dates**

16 <sup>th</sup> January	Puffin Class assembly at 9.10 a.m. in the school hall
30 <sup>th</sup> January	Owl Class assembly at 9.10 a.m. in the school hall

Yours sincerely,

Mr Neil Henery  
**Headteacher**